

# NOTICE OF PUBLIC MEETING

**May 22, 2020**

Due to the COVID-19 crises, on March 16, 2020, Governor Greg Abbott granted a request by the Texas Attorney General to waive certain requirements of the Texas Open Meetings Act to reduce face-to-face contact relating to government meetings while maintaining government transparency during government meetings in accordance with Section 418.016 of the Texas Government Code. Governor Abbott suspended various statutory provisions requiring government officials and members of the public to be physically present at a specified meeting location. Members of the public are still entitled to participate and address governmental bodies during any telephonic or videoconference meeting.

Notice is hereby given that a meeting of the Board of Directors of the Airline Improvement District (the "District") will be held on Thursday, May 28, 2020, at 11:30 a.m. by teleconference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19, and for the purpose of considering and taking action on matters brought before the Board. The District allows public comments limited to 3 minutes per speaker in accordance with the District's Policy and Rules for Public Comments at public meetings. The Agenda for the meeting is on the following pages of this Notice.

To join the meeting by teleconference dial 1-888-909-7654 and enter passcode 572167.

AGENDA  
AIRLINE IMPROVEMENT DISTRICT  
NOTICE OF MEETING

- A. Call to Order** – John Martin
- B. Determination of Quorum** – John Martin
- C. Reports**
  - 1. Report from the Executive Director – Teri Koerth
    - a. Public Information Report
  - 2. Report on the Monthly Financial Statements – John McKinzie
    - a. Financial Report of the District
- D. Items Requiring Board Approval**
  - 1. Approval of minutes of meeting of February 27<sup>th</sup>, 2020; - Teri Koerth
  - 2. Approve payments of bills and issuance of checks for ordinary and necessary expenses of the District; - John McKinzie
  - 3. Discussion and possible action to approve an Interlocal Agreement with Harris County to construct a water distribution and sanitary sewer system in East Lorino Street in the Northfield Place Subdivision of Harris County at a cost of \$271,950; – Teri Koerth
  - 4. Discussion and possible action to approve a proposal from McDonough Engineering Corporation for professional engineering services to help prepare the engineering portion of the Harris County CDBG grant application for West Nelda and Mierianne water and sewer project at a cost not to exceed \$3,500; - Teri Koerth
  - 5. Discussion and possible action to approve a proposal from McDonough Engineering Corporation for the construction plan preparation of the water distribution and sanitary sewer collections lines to serve residential properties along West Nelda and West Mierianne streets from Sweetwater Drive east to the dead end of each street at a cost not to exceed \$70,000.; - Teri Koerth
  - 6. Discussion and possible action to approve a proposal from Landtech to provide professional surveying services for the West Nelda and West Mieranne water and sewer project at cost not to exceed \$11,500; - Teri Koerth

7. Discussion and possible action to approve a proposal from Aviles Engineering Corporation to perform a Phase I Environmental Site Assessment for West Nelda, West Merianne and Berwyn Streets at a cost not to exceed \$5,000; - Teri Koerth
8. Discussion and possible action to approve a proposal from Geotest Engineering, Inc. to provide geotechnical investigation for the West Nelda Road Water Distribution and Sanitary Sewer Collection System Project at a cost not to exceed \$14,500; - Teri Koerth
9. Discussion and possible action to approve a 3,600 SF easement with Ms. Lopez (509 E. Lorino) and associated costs; - Teri Koerth
10. Discussion and possible action to approve a 4,600 SF easement with Mr. Cheek (504 Nicar ) and associated costs; - Teri Koerth
- E. **Confirm Meeting Date** - Thursday, August 27th, 2020 at 11:30 a.m. at the Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037;
- F. **Adjourn.**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.