

AGENDA  
AIRLINE IMPROVEMENT DISTRICT  
NOTICE OF MEETING

Notice is hereby given that a regular meeting of the Board of Directors (the “Board”) of the Airline Improvement District (the “District”) will be held on **June 8th, 2017** at 11:30am at The Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037 in the upstairs conference room. This meeting will be open to the public to consider, discuss and adopt such orders, resolutions or motions and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

- A. Call to Order** – John Martin
- B. Determination of Quorum** – John Martin
- C. Reports**
  - 1. Report from the Executive Director – Teri Koerth
    - a. Public Information Report
  - 2. Report on the Monthly Financial Statements – John McKinzie
    - a. Financial Report of the District
- D. Items Requiring Board Approval**
  - 1. Approval of minutes of meeting of March 30<sup>th</sup>, 2017; - John McKinzie
  - 2. Approve payments of bills and issuance of checks for ordinary and necessary expenses of the District; - John McKinzie
  - 3. Discussion and possible action to approve a proposal from Quadrant Consultants Inc. for an updated Phase 1 Environmental Site Assessment for Northfield Place, Northwest Service Zone in an amount not to exceed \$5,500.00; - Teri Koerth
  - 4. Discussion and possible action to approve an Interlocal Agreement with Harris County to construct a sanitary sewer system in the Airline Improvement District Northwest Service Zone #2 and contribute an amount not to exceed \$245,000.00 in leverage funds to the project; - Teri Koerth
  - 5. Discussion and possible action to approve a proposal from McDonough Engineering Corporation for the West Lorino Street Sanitary Sewer Project in an amount not to exceed \$33,000.00; - Teri Koerth
  - 6. Discussion and possible action to approve a proposal from McDonough Engineering Corporation for the Nicar Water and Sanitary Sewer Project in an amount not to exceed \$36,000.00- Teri Koerth
  - 7. Discussion and possible action to approve an amount not to exceed \$3,000.00 to authorize advertising in the Houston Chronicle for the bid of the Arlene Nichols Memorial Park project upgrade; - Teri Koerth

8. Discussion and possible action to approve the submission of a grant application in June 2017 to Harris County Community Services Department for Community Development Block Grant funds for either the Nicar or West Lorino projects and to submit a letter of funding commitment as a part of the application; - Teri Koerth
  9. Discussion and possible action to approve a two year maintenance agreement with Lake Houston Lawn Care for the maintenance of the Arlene Nichols Memorial Park, the Median on Airline Drive and the trees/wells on Airline Drive from Canino to Gulf Bank in an amount not to exceed \$24,000.00 annually; - Teri Koerth
  10. Discussion and possible action to approve a Warranty Deed to the City of Houston for the underlying real estate of the Lillja/Hawkins lift station; - Teri Koerth
- E. Confirm Meeting Date** - Thursday, July 27th, 2017 at 11:30 a.m. at the Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037;
- F. Public comments** (limited to three minutes per person); and
- G. Adjourn.**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.