

AGENDA  
AIRLINE IMPROVEMENT DISTRICT  
NOTICE OF MEETING

Notice is hereby given that a regular meeting of the Board of Directors (the “Board”) of the Airline Improvement District (the “District”) will be held on **November 29th, 2018** at 11:30am at The Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037 in the new building. This meeting will be open to the public to consider, discuss and adopt such orders, resolutions or motions and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

**A. Call to Order – John Martin**

**B. Determination of Quorum – John Martin**

**C. Reports**

1. Report from the Executive Director – Teri Koerth
  - a. Public Information Report
2. Report on the Monthly Financial Statements – John McKinzie
  - a. Financial Report of the District
3. Report from V.L. Snider, P.C., C.P.A. – Ginger Snider
  - a. June 30<sup>th</sup>, 2018 Audited Financial Statements

**D. Items Requiring Board Approval**

1. Approval of minutes of meeting of August 2nd, 2018; - John McKinzie
2. Approve payments of bills and issuance of checks for ordinary and necessary expenses of the District; - John McKinzie
3. Discussion and possible action on the acceptance of the June 30<sup>th</sup>, 2018 audited financial statements; - John McKinzie
4. Discussion and possible action to move the Airline Improvements District Board meetings from bi-monthly to quarterly; - John Martin
5. Discussion and possible action to prepare a commitment letter for \$361,950.00 and commit to funding the leverage to Harris County Community Services, if a Community Development Block Grant is awarded, for program year 2020 for the Airline – E. Lorino water distribution and sanitary sewer collection system; - Teri Koerth
6. Discussion and possible action to prepare a commitment letter for \$306,080 and commit to funding the leverage to Harris County Community Services, if a Community Development Block Grant is awarded, for program year 2021 for the Airline – W. Nelda water distribution and sanitary sewer collection system; - Teri Koerth

7. Discussion and possible action to prepare a commitment letter for \$342,955 and commit to funding the leverage to Harris County Community Services, if a Community Development Block Grant is awarded, for program year 2022 for the Airline – W. Bertrand water distribution and sanitary sewer collection system; - Teri Koerth
8. Discussion and possible action to prepare a commitment letter for \$288,265 and commit to funding the leverage to Harris County Community Services, if a Community Development Block Grant is awarded, for program year 2023 for the Airline – Berwyn water distribution and sanitary sewer collection system; - Teri Koerth
9. Discussion and possible action to approve a Second Amendment to the Interlocal Agreement with Harris County to construct a sanitary sewer system in a portion of the Northfield Place Subdivision at a cost not to exceed \$15,000; - Teri Koerth
10. Discussion and possible action to approve an amount not to exceed \$9,600 to mulch trees at park, remove 4 dead oak trees at park and replace with new ones and remove 13 dead trees on Airline and replace with new ones and fill tree soaker system for 3months to get roots established; - Teri Koerth
11. Discussion and possible action to approve a proposal from Municipal Operations and Consulting to prepare the Hawkins Lift station for acceptance to the City of Houston and associated costs; - Teri Koerth

**E. Confirm Meeting Date** - Thursday, February 28<sup>th</sup>, 2019 at 11:30 a.m. at the Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037;

**F. Public comments** (limited to three minutes per person); and

**G. Executive Session**

An executive session shall be conducted pursuant to Section 551.074 of the Texas Open Meetings Act to discuss the evaluation of the Executive Director of the District, which shall include possible compensation adjustments.

**H. Adjourn.**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.