

AGENDA
AIRLINE IMPROVEMENT DISTRICT
NOTICE OF MEETING

Notice is hereby given that a regular meeting of the Board of Directors (the “Board”) of the Airline Improvement District (the “District”) will be held on **November 20th, 2025** at 11:30am at The Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037. This meeting will be open to the public to consider, discuss, and adopt such orders, resolutions or motions and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters. The Airline Improvement District allows public comments limited to 3 minutes per speaker in accordance with the District’s Policy and Rules for Public Comments at Public Meetings.

- A. Call to Order – Randy Sim**
- B. Determination of Quorum – Randy Sim**
- C. Call for public comments – Randy Sim**
- D. Reports**
 - 1. Report from the Executive Director – Teri Koerth
 - a. Public Information Report
 - 2. Report on the Monthly Financial Statements – John Martin
 - a. Financial Report for the District
 - 3. Report from Breedlove and Co., P.C., CPA – Jill Henze
 - a. June 30th, 2025 Audited Financial Statements
- E. Items Requiring Board Approval**
 - 1. Approval of minutes of meeting of August 28th, 2025; - John Martin
 - 2. Approve payments of bills and issuance of checks for ordinary and necessary expenses of the District; - John Martin
 - 3. Discussion and possible action to approve the June 30th, 2025 audited financial statements; - John Martin
 - 4. Discussion and possible action to approve the nominating committee recommendation of Myriam Saldivar to serve on the Airline Improvement District Board in position #2 following Commissioner’s Court approval for a term of 4 years; - Christina Gomez
 - 5. Discussion and possible action to prepare a commitment letter for \$390,748.00 (which includes leverage dollars, the cost to design the project and needed surveying and environmental studies) for program year 2026 for the Waynecrest Section 2 Sanitary Sewer System and commit to funding the

leverage to Harris County Community Services, if a Community Development Block Grant is awarded; - Teri Koerth

6. Discussion and possible action to approve a proposal from LJA Engineering for \$152,720 for the Waynecrest Section 2 Sanitary Sewer System which includes 100% design and the environmental and surveying required for the project; - Teri Koerth
 7. Discussion and possible action to approve a proposal from Geotest Engineering, Inc. for \$8,798.00 for the geotechnical investigation that will be required for the Waynecrest Section 2 Sanitary Sewer System project; - Teri Koerth
 8. Discussion and possible action to approve Luis Garcia to serve on the Airline Improvement District Nominating Committee; - Christina Gomez
- F. Confirm Meeting Date** - Thursday, February 26th, 2025 at 11:30 a.m. at the Little York Fire Department, 10410 Airline Drive, Houston, Texas 77037;
- G. Executive Session**
An executive session shall be conducted pursuant to Section 551.074 of the Texas Open Meetings Act to discuss the evaluation of the Executive Director of the District, which shall include possible compensation adjustments.
- H. Adjourn**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.